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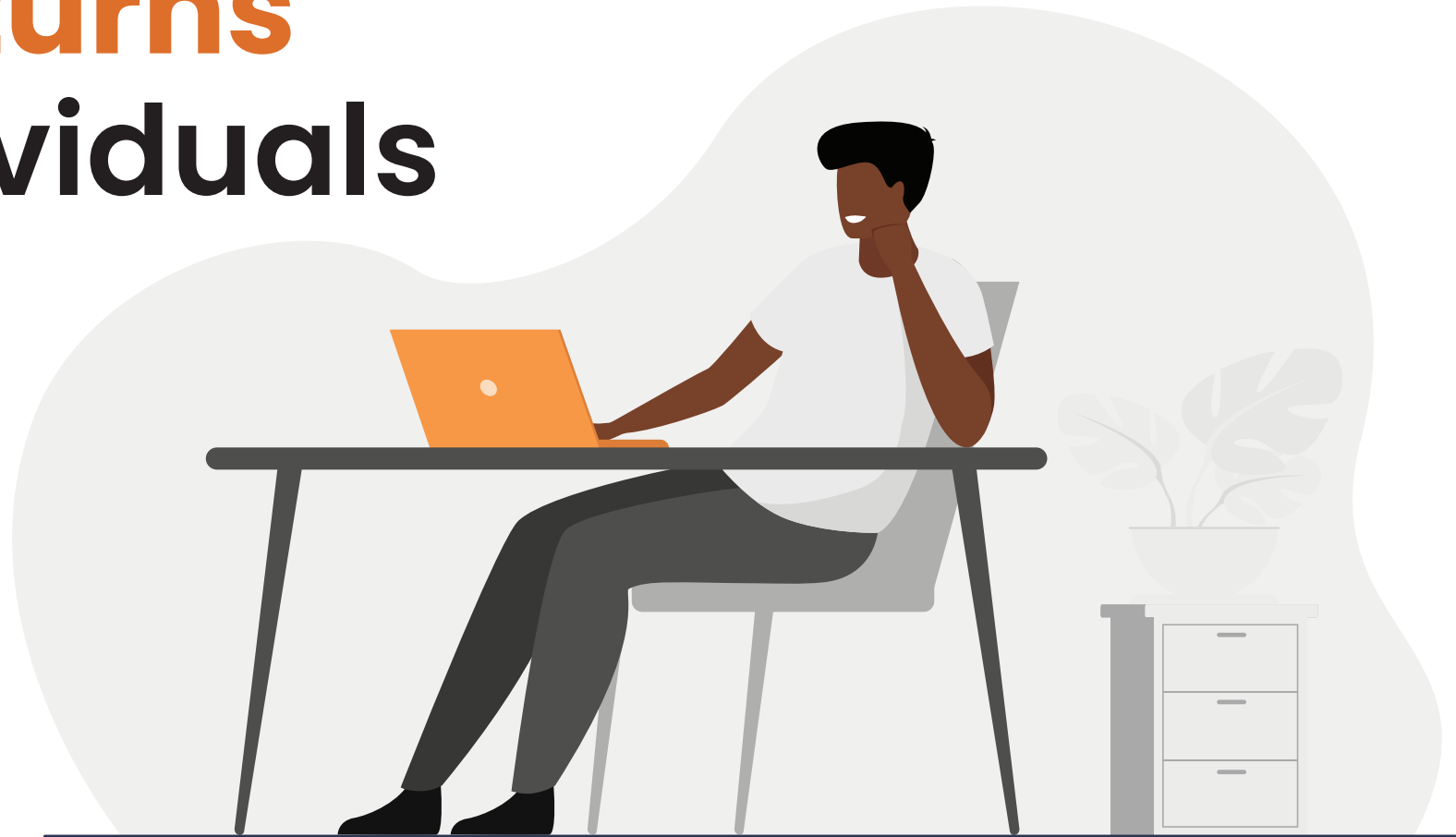
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Filing **Tax Returns** for individuals





Filing tax returns for a **self-employed individual or employee**

Annual Tax Returns	Estimated Time	Information Required	Price (Ksh)
Filing an annual tax return for an employee with one source of income	7 Days	P9 tax deduction card	3,360
Filing an annual tax return for a self employed individual or employee with second source of income	7 Days	P9 tax deduction card, incomes and expenses from businesses	4,440
Filing an annual nil return for an individual	3 Days	Nil	960

Monthly Tax Returns	Estimated Time	Information Required	Price
Monthly Filing Rental Income Tax	3 Days	Monthly Rent	4,000



iTax Services

Service	Estimated Time	Information Required	Price (Ksh)
Migration of PIN to iTax	4 Days	PIN, ID copy, unique Email address	1,000
PIN retrieval	4 Days	ID copy, unique Email address	1,000
Changing Email to linked PIN	4 Days	PIN, ID copy, unique Email address	1,000
Change of PIN details	4 Days	New PIN details	1,500
Removing VAT obligation/Making Obligation dormant	60 Days	Reasons for VAT registration	6,500
Application of waiver of penalties and interest (not guaranteed)	60 Days	Reasons for penalties and interest	6,500
Application of Tax compliance certificate	15 Days	All tax returns filed	5,000

Training	Estimated Time	Information Required	Price
Masterclass Trainings	3-4 hour training & consultancy	Nil	3,500

Filing **Tax Returns** for a company





Filing tax returns for a company

Annual Tax Returns	Estimated Time	Information Required	Price (Ksh)
Filing an annual tax return for a company - with books of accounts already prepared	7 Days	Company book of accounts	7,800
Filing annual tax return for a company - Ushuru needs to prepare books of accounts	10 Days	Income and expenses for the year	12,000
Filing an annual nil return for a company	3 Days	Nil	2,400

Tax Audit/Checks

Service	Estimated Time	Information Required	Price
Overall tax health check for a company	60 Days	Nil	20,000 - 80,000 per year



Filing Tax Returns

Monthly Tax Returns	Estimated Time	Information Required	Price (Ksh)
Monthly Filing VAT for a company (0 - 20 transactions)	3 Days	Monthly sales and expenses	3,000
Monthly Filing VAT for a company (20 - 50 transactions)	3 Days	Monthly sales and expenses	6,500
Monthly Filing VAT for a company (Above 50 transactions)	3 Days	Monthly sales and expenses	11,500
Monthly Filing PAYE for a company (0 - 20 employees)	3 Days	PAYE details	3,500
Monthly Filing PAYE for a company (20 - 50 employees)	3 Days	PAYE details	6,500
Monthly Filing PAYE for a company (50 employees and above)	3 Days	PAYE details	11,500
Monthly Filing Withholding Tax	3 Days	Service provider details and cost	2,000

Bookkeeping Services	Estimated Time	Information Required	Price
Bookkeeping services	15 Days	Nil	10,000 - 80,000 per month



iTax Services

Service	Estimated Time	Information Required	Price (Ksh)
Migration of PIN to iTax	4 Days	PIN, ID copy, unique Email address	1,000
PIN retrieval	4 Days	ID copy, unique Email address	1,000
Changing Email linked to PIN	4 Days	PIN, ID copy, unique Email address	1,000
Change of PIN details	4 Days	New PIN details	1,500
Removing VAT obligation/Making Obligation dormant	60 Days	Reasons for VAT registration	6,500
Application of waiver of penalties and interest (not guaranteed)	60 Days	Reasons for penalties and interest	6,500
Application of Tax Compliance Certificate	15 Days	All tax returns filed	6,500



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